

 **GHANA HOMEOPATHY PROJECT****UK Coordinator Role**

The following description defines the job as the UK based coordinator of the Ghana Homeopathy Project. The definition is flexible in that it involves working with other people based in Ghana and the roles are somewhat overlapping. Hence the following descriptions begin with the important roles in descending order.

1. To be the overall coordinator in working to define the direction and goals of the project, working in tandem with the Board of Trustees.
2. To participate in all board meetings with the Board of Trustees and also any functioning committees.
3. To be able to visit Ghana at least twice a year and help coordination of clinical programmes, teaching/educational programmes, liaising with Ghana based liaison officer and Ghana coordinator in seeking how best to develop the direction of the project.
4. When in the UK, to be the main point person working with the Ghana based team.
5. To teach various programmes including CPD programmes while in Ghana. Also to support and teach other CPD programmes from the UK, liaising with other homeopaths in developing online programmes.
6. To be the head of the team of mentors/supervisors who are working to support students/graduates develop their clinical skills and facilitate their movement into homeopathic practice.
7. To help in finding and coordinating visits to Ghana or short term and long-term volunteers.
8. To help develop the various clinical programmes in Ghana, working with existing leaders of clinics in further growing clinical opportunities in Ghana and working to evolve the clinical strategy in Ghana.
9. To coordinate clinical opportunities for graduates in Ghana connecting them to various clinics.
10. To coordinate and design ongoing training programmes for graduates and also to design and help implementation of introductory training programmes in Ghana.

11. To lead and be part of the development of any more advanced training programmes in Ghana and also in supporting any research projects based on the clinical programmes in the Ghana.
12. To work as needed with government and regulatory bodies in Ghana to support the professional development of homeopathy in Ghana.
13. To support the registration of the Ghana Homeopathy Project in Ghana as a registered charity. Also, to support the registration of any training programme in Ghana under the umbrella of the International College of Homeopathy (Ghana).
14. To help in publicity by writing newsletters, blogs and other publicity documents to help fundraise and raise the project's profile.
15. To help in writing any internal policy documents and reports for the project.
16. To work with other homeopathic organizations in supporting the project, including liaising with other homeopathic groups within Africa as a whole.